



Exeter & Torbay Advanced Motorists

Observers Risk Assessment

ACTIVITY	1. OBSERVER DEMO DRIVE – RED FONT SPECIFICALLY FOR DRIVE 2. ON ROAD OBSERVING 3. DRIVE CHECK
DESIGNATED PERSON	JOHN TIBBS, CHAIRMAN/SKILLS CO-ORDINATOR
DATE: 30/5/2018	REVIEW DATE: 30TH MAY 2019
PEOPLE AT RISK:	'ALL', MEMBERS/ASSOCIATES – 'ASS', VOLUNTEERS - 'VOL'

An assessment must be carried out to evaluate the likelihood of harm occurring as a result of a hazard, and how severe that harm could be. The process should identify the hazards, then assess them, then consider how to eliminate or control them. There may be times when the risk is so high that it would be considered too dangerous to continue, for example an observing session in heavy snow. The table below may be used to calculate the risk.

SEVERITY	LIKELIHOOD
DESCRIPTION/SCORE	DESCRIPTION/SCORE
MINOR INJURY/ 1	EVENT UNLIKELY TO HAPPEN, BUT POSSIBLE/ 1
INJURY CAUSING LESS THAN 3 DAYS OFF WORK/ 3	ABOUT EVEN CHANCE OF EVENT HAPPENING/ 3
OVER 3 DAYS OFF WORK, MAJOR INJURY/ FATALITY/ 5	HIGHLY LIKELY, OR ALMOST CERTAIN AN EVENT WILL HAPPEN/ 5

Multiply the severity score by the likelihood to produce an overall assessment. Result of assessment: 1 = trivial [no action required], 3 or 5 = tolerable [use basic control measures, and monitor activity, 9 = moderate [reduce the risk], 15 = substantial, 25 = intolerable [reduce the risk or cancel the activity]

HAZARD	AT RISK	SEVE-RITY	LIKE-LI-HOOD	O'ALL RISK	CONTROL MEASURES	CONFIRM ADEQUATE CONTROLS IN PLACE?
COLLISION WITH ANOTHER VEHICLE/ ROAD USER/ ROADSIDE PROPERTY	ALL	5	1	5	<u>ASSOCIATES</u> ALL HAVE PASSED DSA TEST, VERIFIED BY SIGHTING THEIR DRIVER'S DECLARATION PRIOR TO FIRST SESSION. EYESIGHT TESTED. BRIEFING FOR SESSION INCLUDES SAFETY ISSUES, SPECIFICALLY REMINDING ASSOCIATE THEY HAVE RESPONSIBILITY FOR SAFETY. <u>OBSERVERS</u> OBJECTIVE OF DEMONSTRATION IS TO DEMONSTRATE SAFETY. HOLDS DRIVING LICENCE FOR VEHICLE, AND UNDERSTANDS GENERAL ISSUES RELATING TO SAME. QUALIFIED AND PERIODICALLY CHECKED BY GROUP NATIONAL OBSERVERS FOR COMPETENCE. NATIONAL OBSERVERS RE-QUALIFIED BY STAFF EXAMINERS/AREA MANAGERS	

HAZARD	AT RISK	SEVERITY	LIKE-LIHOOD	OVER ALL RISK	CONTROL MEASURES	CONFIRM ADEQUATE CONTROLS?
COLLISION WITH ANOTHER VEHICLE/ ROAD USER/ ROADSIDE PROPERTY [CONTINUED]					<p><u>VEHICLES</u> OBSERVER NORMALLY USES OWN VEHICLE, ENSURING FAMILIARITY. GIVEN AUTHORITY NOT TO USE IF UNSAFE/UNSUITABLE. SEAT BELTS WORN AT ALL TIMES, EXCEPT WHEN REVERSING</p> <p><u>MISCELLANEOUS</u> VERBAL COMMENTARY – 'SPOKEN THOUGHT' - GIVEN, ENSURING CONCENTRATION ON HAZARD AWARENESS. OBSERVER HAS AUTHORITY TO TERMINATE ACTIVITY IF CONDITIONS INAPPROPRIATE. LENGTH OF DRIVE AT DISCRETION OF OBSERVER TO MAINTAIN CONCENTRATION. ROUTE CHOICE AT DISCRETION OF OBSERVER.</p> <p>PACE OF SESSION TO MATCH ASSOCIATE'S CAPABILITY. ENCOURAGE ASSOCIATES TO GIVE SPOKEN THOUGHTS AT LATER STAGES SO THAT OBSERVER IS AWARE OF THEIR HAZARD AWARENESS. OBSERVER TO KEEP WRITTEN REPORT ON ALL DRIVES TO ASSESS ASSOCIATE'S PERFORMANCE. SPEED LIMITS AND OTHER LAWS TO BE ADHERED TO. PHONE TO BE CARRIED BY OBSERVER, BUT TURNED OFF.</p>	
COLLISION OF PEDESTRIAN PARTICIPANT WITH ANOTHER VEHICLE BEFORE/ AFTER SESSION	ASS/VOL	5	1	5	CHOOSE LOCATION AWAY FROM TRAFFIC, OBSERVER HAS AUTHORITY TO DECLINE A LOCATION. ASSOCIATES AND OBSERVERS ALL LICENSED DRIVERS, SO HAVE AWARENESS OF ROAD DANGERS. TRAFFIC AWARENESS AN INTEGRAL PART OF THE ACTIVITY, SO GIVEN ATTENTION.	
SLIP/TRIP BEFORE/ AFTER SESSION OR DURING STOPS	ASS/VOL	3	1	3	CHOOSE LOCATION AWAY FROM TRAFFIC, OBSERVER HAS AUTHORITY TO DECLINE A LOCATION. AVOID UNEVEN SURFACES	
CRAMP FROM SITTING IN VEHICLE	ASS/VOL	1	1	1	TIMING OF SESSION AT OBSERVER'S DISCRETION. DEMONSTRATION DRIVE USUALLY LIMITED TO SHORT PERIOD – 20 MINUTES	
EFFECTS OF WEATHER	ASS/VOL	5	1	5	CANCEL OR CURTAIL ACTIVITY IN EXTREME COLD, CONTROLLING RISK OF HYPOTHERMIA, AND INCREASED COLLISION RISK DUE TO ROAD CONDITION. LENGTH OF SESSIONS AT OBSERVER'S DISCRETION TO CATER FOR EXTREME HEAT. OBSERVER MAY CANCEL/CURTAIL OR TERMINATE ACTIVITIES IF UNSUITABLE CONDITIONS – E.G. FOG	
DRIVER FATIGUE	ASS/VOL	5	1	5	OBSERVER MAY TERMINATE SESSION IF IT IS BECOMING A CONCERN. LENGTH OF DRIVES AT OBSERVER DISCRETION TO MAINTAIN CONCENTRATION. CHOICE OF ROUTE AT OBSERVER DISCRETION TO MATCH ASSOCIATES PERFORMANCE – CONSIDER AN EASIER ROUTE IF APPROPRIATE	
MEETING UNKNOWN PERSON	ASS/VOL	5	1	5	OBSERVER MAY WITHDRAW IF UNHAPPY WITH BEHAVIOUR. DETAILS OF ASSOCIATE KNOWN TO OTHERS IN GROUP. MEETING LOCATIONS IN OBSERVER'S CONTROL, ALLOWING USE OF PUBLIC PLACE, IF APPROPRIATE	